

# THOMAS A. EDISON, INCORPORATED

WEST ORANGE, NEW JERSEY



November 5, 1942

Newark Eagles B. B. Club  
71 Crawford Street  
Newark, New Jersey  
Attention: Mr. Abraham Manley

Gentlemen:

We have under consideration for a position in our organization the application of Mr. Leon Day who states that he was formerly in your employ.

Will you kindly let us have the following information?

- (1) Dates of entering and leaving your employ.
- (2) Reason for termination of services.
- (3) Nature of duties and responsibility involved.

We would also like to know your opinion of his ability and general character. Any further details that you may be able to furnish will be greatly appreciated.

Please be assured that your reply will be considered confidential. We shall be glad to reciprocate your courtesy if the occasion should arise.

Yours very truly

THOMAS A. EDISON, INCORPORATED

*S. F. Larchar*  
S. F. Larchar,  
Personnel Manager